**Learner Support** relates to discretionary support for learners to enhance their skills, competence or personal development, so as to contribute to their future training, education, employability or self-employment, e.g. transport, assistance towards crèche facilities. This can only be offered to learners in financial hardship. In all cases expenditure must be supported by receipts. Claims for crèche costs must be supported by a copy of the crèche register showing the child’s name and the name of the learner in receipt of learner support.

**Learning Support** refers to arrangements required to provide direct support for learning by individual learners, over and above that which is normally provided. This may arise from a learning difficulty or from literacy, numeracy or language support needs, for example; specialist computer keyboard or mouse for a disabled learner; specialist software for a blind learner or specialist advice to enable progression. In all cases proof of purchase is required and any equipment purchased will remain the property of Hampshire County Council.

Learner and Learning Support funding is limited and targeted at exceptional cases.  The funding is allocated on an individual learner basis, according to the resource available.   Funding for whole cohort support is not available through this funding

 **Provider details**

 Name of Provider…………………………………………………

Contact name and telephone/e-mail for provider …………………………………………………

**Learner support**

Name of learner requesting support …………………………………………………

Course Code and title …………………………………………………

Justification …………………………………………………

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 Details of support requested …………………………………………………

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Total cost of support requested …………………………………………………

**Learning support**

Name of learner requesting support …………………………………………………

Course Code and title …………………………………………………

Justification …………………………………………………

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 Details of support requested …………………………………………………

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Total cost of support requested …………………………………………………

Before payment can be made we will require evidence of the costs (e.g. invoices, receipts, etc)

**Please return form (and evidence of costs) to:**

participation.lifelong.learning@hants.gov.uk