**Internal Quality Assurance Feedback Form**

(May be used to record feedback to, or discussions with, assessors or candidates where a detailed record will be helpful)

|  |  |  |
| --- | --- | --- |
| **Candidate:**  | **Assessor:**  | **Internal Quality Assurer:**  |
| **Course code:**  | **Course title:**  |
| **Qualification (title/unit/controlled assessment):**  | **Date:**  |

|  |
| --- |
| **Comments and Discussion:**  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Agreed** | **By Whom** | **By When** | **Review (with dates)** |
|   |  |  |  |
|   |  |  |  |
|  |  |  |  |

**Action Points Completed**

|  |  |
| --- | --- |
| Assessors Signature: | **Date:** |
| Internal Quality Assurer’s Signature: | **Date:** |

Please share directly to tutor and send copy to HAQuality@hants.gov.uk