**Hampshire Achieves**

**Adult Tailored Learning Programme**

**Learner Withdrawal/ Completion Form 2025/26**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Learner Name:** | |  | | --- | | Click or tap here to enter text. | |  | | |
| **Programme title** | Click or tap here to enter text. | |
| **Course code** | Click or tap here to enter text. | |
| **First date on programme:** | Click or tap to enter a date. | |
| **Planned end date:** | Click or tap to enter a date. | |
| **Last date on programme:**  (Date of last attendance) | Click or tap to enter a date. | |
| **Reason for leaving** | Completed | Withdrawn |
| **Destination/Progression** | Choose an item. | |
| **Start date of progression** | Click or tap to enter a date. | |
| **Additional information:**Click or tap here to enter text. | | |

Form completed by: Click or tap here to enter text.

Approved by: Click or tap here to enter text.

Date: Click or tap to enter a date.

**Please complete all fields and send a copy to:**

* Development Manager (Funding & Information)
* Development Co-ordinator (Quality, Accreditation & Assessment)

Development Officer (Teaching, Learning & Success)