

Training Events for Tutors **Once registered you will receive a Teams invite.**

All events will be bookable via Eventbrite unless otherwise stated. Workshops will be via TEAMS unless otherwise stated.

These workshops are open to all tutors within Hampshire Achieves including internal and subcontracted tutors delivering on our adult learning courses (Multiply and Adult Tailored Learning).

If you would like to join the ESOL community of practice group, then please email Peter McNulty peter.mculty@hants.gov.uk

Pedagogy	Safeguarding, Prevent and British Values	RARPA	other
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Event	date	Overview	Target audience	Host	Booking
Observer Standardisation meeting	Friday 17th January 1:30-3:30 PM	A review of autumn term observations	All approved observers	Wendy Scott	Invite only
RARPA + Quality Documentation	Wednesday 22 nd January 4-6 PM	An opportunity to go through curriculum plans and learner tracking documents and ask questions relating to the expected level of completion.	Tutors new to HA and tutors returning from a break in delivery for HA	Wendy Scott	https://www.eventbrite.co.uk/e/rarpa-quality-documentation-tickets-1144010649649
Clarity of Purpose	Wednesday 12 th February 6-8 PM	This session will help you ensure that your learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.	All tutors with actions relating to objectives New tutors	Wendy Scott	https://www.eventbrite.co.uk/e/clarity-of-purpose-tickets-1144021873219

Event	date	Overview	Target audience	Host	Booking
Assessment of Learning	Monday 24 th February 4:30-6:30 PM	A review of how you can effectively assess learning throughout your course	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/assessment-of-learning-tickets-1144024059759
Effective Questioning	Tuesday 11 th March 6-8 PM	An overview of how questioning can be used in the classroom to enhance learning and assessment.	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/effective-questioning-tickets-1144033828979
Cognitive Load	Monday 24 th March 4:30-6:30 PM	A review of cognitive load theory and the impact on course delivery	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/cognitive-load-tickets-1144035654439

Please note that these courses are free to those who are delivering courses for HA ESFA funded provision only and HA directly employed tutors, those not delivering on this provision will be charged for attendance. This will be checked using our MIS system.

Additional workshops may be added as needs arise. **Please be aware that workshops that have insufficient numbers may be cancelled or re-scheduled**, there will need to be a minimum of 5 people booked on a session for it to run. If you have booked onto a course and find you are unable to attend, then please let us know at least 24 hours beforehand.

Additional training may be added as required to support tutor development.

Mandatory training:

All tutors are expected to complete annual training in Safeguarding, PREVENT and British Values

- **Safeguarding** training: The course we would currently recommend is from the same organisation as the Prevent training Education and Training Foundation and can be accessed [here](#). If you are an HCC employee, then you can also access safeguarding training via the Learning Zone.
- **PREVENT** training: Prevent training can be accessed through Education and Training Foundation or Home Office Prevent training. Links to these can be found on the VLE. These are free external courses which provide a certificate at the end.
- **British Values**: We offer two paths for training with British values, an on demand online course from our VLE and virtual workshops throughout the year.

ProtectUK | Home – counter terrorism support and guidance to effectively protect and prepare. There are free e-learning courses (once registered), including modules on ACT (action counters terrorism) awareness. Those with access to the Learning Zone can also access these courses there.

For tutors who have difficulty accessing online learning material there is a possibility of joining an in person safeguarding induction course with new colleagues from Participation and Lifelong Learning. Please contact Wendy Scott wendy.scott2@hants.gov.uk to discuss.

Additional CPD opportunities:

[The Education Training Foundation \(etfoundation.co.uk\)](http://etfoundation.co.uk)

The Education Training Foundation offers free courses to tutors, with a wide range of topics.

VLE Content

Our VLE has a wealth of information from previous CPD events, including SMART objectives. The Tutor Handbook provides information on completing quality documentation, assessment, roles, and responsibilities, embedding maths and English. We will be adding to this throughout the year.

[Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](http://participationandlifelonglearning.co.uk)