**Self-assessment (SAR) and Quality Improvement Plans (QIP) (2024/25)**

Self-assessment 2023/24

The Hampshire Achieves Whole Organisation Self-Assessment Report (SAR) for 2023/24 will be tabled for approval by the EIBMT on Tuesday 3rd December. The ratified report will be published on the VLE and shared with Ofsted by Thursday 18th December. Any relevant overarching actions will need to be added to our Service Wide QIP, alongside individual provision QIPs, which are already in progress.

Quality Improvement Plans 24/25

Please do double check your 23/24 SARs to ensure all QIP targets and actions have been transposed to your 24/25 QIP.

HA quality improvement plan progress will be reviewed and reported on monthly by curriculum managers within their PMG reports, and we will continue to have focussed QIP support meetings, half termly, with curriculum managers. The SAR/QIP is also an agenda item at alternate PMG meetings (Agenda B weeks).

ATL Partner Providers will update their QIP prior to Contract and Quality Management meetings, and at these meetings provide an update on progress of actions/activity to date.

Self-assessment 24/25

SAR timeline – working backwards from validation.

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| Send to Ofsted | By 18th Dec | SM |
| Whole Org SAR Validation | 2nd December | EIBMT |
| Circulate final draft to EIBMT attendees | 19th November | SM |
| Final review | 6th November | KN/DC/LF/SM |
| 2nd Review | 30th Oct to 5th November | 2nd review (KN) |
| 1st review | 23rd to 30th October | 1st review (SM/DC/LF) |
| Draft Whole Org SAR | 15th October to 22nd October | SM |
| Individual Provision SAR Moderation | 8th October | Internal PMG plus representation from PF |
| Individual reports sent to moderation panel | 1st October | SM |
| Final pre-Moderation | 22nd – 26th September | Pre-moderation changes (ALL) |
| 2nd review | 8th – 18th September | 2nd review (KN/SM) |
| 1st review | 1st to 4th September | 1st review (SM/DC/LF) |
| SI/TP/App/ACL | Cut-off 31st July – final report deadline 29th August | Curriculum/Dev Managers |
| ACL reports (sub-contracted provision) | Cut-off 31st July – report deadline 1st August | Partner Provider Managers |
| During the year expectation is for Termly input into Evaluate - all provision types | Autumn – 31st January  Autumn – 21st February  Spring – 24th April  Spring – 2nd May  Summer – as above | Partner Provider Managers  Curriculum/Dev Managers  Partner Provider Managers  Curriculum/Dev Managers  All |
| Position statement | w/c 24th February | DC/SM |

As per last year we suggest one ‘key’ named contributor will write the self-assessment report, with other named staff having access to read and/or contribute to it.

We would like all Self-Assessment reports to be compiled on an MS Word template (see template in your SAR 2024/25 Teams folder). We will save the template in a shared area, where you will be able to add to it as and when relevant, and by the termly deadlines. Under each Key judgement area please respond to key questions, reporting on Strengths as well as Areas for Improvement, and do add any relevant evidence/data within your responses such as attendance and achievement statistics, survey results, and extracts from impact studies.

You do not need to wait for final data to be able to start to write your SAR, you should know your provision and how it is progressing. When the final data is available this can be added which should confirm your findings.

We have agreed the Autumn and Spring cut off (see table above) when all entries (internal & external) will be reviewed. Please notify [HAQuality@hants.gov.uk](mailto:HAQuality@hants.gov.uk) you’re your termly SAR is ready for review. The end of year SAR will contain the summer updates and will be your whole provision type SAR for 24/25 and will need to be finished and submitted for review by the stated deadline. Again, please notify [HAQuality@hants.gov.uk](mailto:HAQuality@hants.gov.uk) once your final SAR is ready for review.

**NB** Please can you add the above key dates to your diaries.