

Training Events for Tutors **Once registered, you will receive a Teams invite.**

All events will be bookable via Eventbrite unless otherwise stated. Workshops will be via TEAMS unless otherwise stated.

Additional workshops may be added as needs arise. **Please be aware that workshops that have insufficient numbers may be cancelled or re-scheduled**, there will need to be a minimum of 4 people booked on a session for it to run.

These workshops are open to all tutors within Hampshire Achieves including internal and subcontracted tutors delivering on our adult learning courses (Multiply and Hampshire Learns).

Pedagogy	Safeguarding, Prevent and British Values	RARPA	other
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Event	date	Overview	Target audience	Host	Booking
Teaching and Learning conference	Thursday 19th October 9 am - 4:30 pm Winchester	A variety of workshops for tutors to pick and choose from, a full programme and details for booking will be circulated in September	All tutors	Multi-host event	Via MS form (To be sent out mid-September)
ESOL community of Practice	Wednesday 6 th September Winchester 10-12	Tutor network event An opportunity to share best practice and network with other ESOL tutors across the Hampshire Learns provision	ESOL tutors	TBC	Email Wendy Scott
Observer Update meeting	Thursday 7 th September 1-4 PM Winchester	A review of observations and implementation of new guidance	All approved observers	Wendy Scott	Invite only
New observer training	Thursday 12 th October 1-4pm Winchester	Training for those who are stepping into new observer role.	New Observers	Wendy Scott	Email Wendy Scott

Event	date	Overview	Target audience	Host	Booking
Tutor Briefing	Thursday 14 th September 1:30-2:30 pm OR Tuesday 19 th September 6-7pm	An overview of what to expect as a tutor delivering for Hampshire Achieves programmes (including Multiply and Hampshire Learns) <ul style="list-style-type: none"> • Quality documentation updates • Resources available to tutors • Observations (Please note this does not replace tutor induction)	All tutors, especially those new to Hampshire Learns	Wendy Scott or Member of the Quality Team	https://www.eventbrite.co.uk/e/hampshire-learns-tutor-briefing-tickets-699004740997?aff=oddtcreator
Clarity of Purpose	14 th September 10-11:30 AM	This session will help you ensure that your learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.	All tutors with actions relating to objectives New tutors	Wendy Scott	https://www.eventbrite.co.uk/e/clarity-of-purpose-tickets-699006746997?aff=oddtcreator
RARPA + Quality Documentation	14 th September 4-6 pm	An opportunity to go through curriculum plans and learner tracking documents and ask questions relating to the expected level of completion.	Tutors new to HA and tutors returning from a break in delivery for HA	Wendy Scott or Member of the Quality Team	https://www.eventbrite.co.uk/e/699009073957?aff=oddtcreator
Keeping yourself safe when working with Adults	20 th September 6-7:30	Ensuring your wellbeing and safety in a digital world, including social media	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/keeping-yourself-safe-when-working-with-adults-tickets-699009976657?aff=oddtcreator

Event	date	Overview	Target audience	Host	Booking
Promoting British Values	28 th September 1-3 PM	A workshop discussing how British values can be promoted within adult community learning	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/promoting-british-values-tickets-699010698817?aff=oddtcreator
Promoting British Values	28 th September 6-8 PM	A workshop discussing how British values can be promoted within adult community learning	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/promoting-british-values-tickets-699013757967?aff=oddtcreator
Effective Questioning	2 nd October 10 am – 12 pm	An overview of how questioning can be used in the classroom to enhance learning and assessment.	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/effective-questioning-tickets-699028351617?aff=oddtcreator
Initial Assessment	12 th October 6-7:30	A review of ways that you can complete Initial Assessment.	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/initial-assessment-tickets-699029354617?aff=oddtcreator
RARPA + Quality Documentation	26 th October 10:30-12:30	An opportunity to go through curriculum plans and learner tracking documents and ask questions relating to the expected level of completion.	Tutors new to HA and tutors returning from a break in delivery for HA	Wendy Scott Member of the Quality Team	https://www.eventbrite.co.uk/e/rarpa-quality-documentation-tickets-

Event	date	Overview	Target audience	Host	Booking
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Keeping yourself safe when working with Adults	1 st November 6-7:30	Ensuring your wellbeing and safety in a digital world, including social media	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/723307230397?aff=oddtcreator
Evidencing IMPACT & Learner Progress	9 th November 10 am – 12 pm	An exploration of how to measure impact of your course, including learner progress	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/evidencing-impact-learner-progress-tickets-699031160017?aff=oddtcreator
Rosenshines Principles	15 th November 6-8pm	A look at a key pedagogical approach to teaching	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/rosenshines-principles-tickets-699031621397?aff=oddtcreator
Cognitive Load	24 th November 10-12	Review of current theory on cognitive load and its application to improve the learner experience and outcomes	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/cognitive-load-tickets-699032032627?aff=oddtcreator
ESOL community of Practice	Wednesday 6 th December	Tutor network event An opportunity to share best practice and network with other ESOL tutors across the Hampshire Learns provision	ESOL tutors	Peter McNulty	Email: Peter.McNulty@hants.gov.uk

Additional training may be added as required to support tutor development.

Mandatory training:

All tutors are expected to complete annual training in Safeguarding, PREVENT and British Values

- **Safeguarding** training, The course we would currently recommend is from the same organisation as the Prevent training Education and Training Foundation and can be accessed [here](#). If you are an HCC employee, then you can also access safeguarding training via the Learning Zone.
- **PREVENT** training: Prevent training can be accessed through Education and Training Foundation or Home Office Prevent training. Links to these can be found on the VLE. These are free external courses which provide a certificate at the end.
- **British Values**: We offer two paths for training with British values, an on demand online course from our VLE and virtual workshops throughout the year.
- For tutors who have difficulty accessing online learning material there is a possibility of joining an in person safeguarding induction course with new colleagues from Skills and Participation. Please contact Wendy Scott wendy.scott2@hants.gov.uk to discuss.

Additional CPD opportunities:

For tutors new to online delivery, we strongly recommend the following webinars from ETF. Each webinar is an hour long and has links to additional independent learning.

- [Meeting the online accessibility needs of all our learners.](#)
- [Adapting content quickly to deliver online.](#)
- [Making the most of online learning.](#)
- [Making webinars more inclusive.](#)

VLE Content

Our VLE has a wealth of information from previous CPD events, including SMART objectives. The Tutor Handbook provides information on completing quality documentation, assessment, roles, and responsibilities, embedding maths and English. We will be adding to this throughout the year.

[Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](http://participationandlifelonglearning.co.uk)