



Hampshire Achieves Adult Learning Update

Issue April 2024

Dear All, we hope you find the information in this update useful. Please do look at the CPD calendar and join us on any workshop that you feel will benefit your personal development.

Wendy Scott

Professional Values and Attributes:

Value and champion diversity, equality of opportunity, inclusion, and social equity

Promoting Equality Diversity and Inclusion



There is a wide range of events planned for April/May with lots of opportunity to promote British Values, as well as EDI.

Key highlights of suitable events are:

April

22nd **Earth Day**
22nd - 30th **Passover**
23rd **St George's Day**

May

3rd [International Freedom of Press Day](#)
11th World Fair Trade Day
8th VE Day
15th [International Day of Families](#)

Further events can be found at [Awareness Days Events Calendar 2024](#)

Neurodiversity Week 18-24 March 2024

If you missed any of the events the recordings are now available

[2024 Event Recordings | Neurodiversity Celebration Week \(neurodiversityweek.com\)](#)

EBS News

Paul has noticed a number of Learner records that have a "Known as" name which is the same as the Forename.

Learner Details			
Person Code	3	Previous Surname	
Surname	Whitehead	Middle Names	
Forename	Paul	Sex	<input type="radio"/> M <input type="radio"/> Male
Title	MR <input type="radio"/> Mr <input type="radio"/>	Email Address	paul.whitehead@hants.gov.uk
Date of Birth	dd/mm/yyyy on 31/08/2023	Mobile Number	
NI Number		Emergency Number	
Emergency Contact			
Known as			

To save you some time and unnecessary keystrokes, he'd like to point out that the Known as field can be left blank in cases where it would be the same as the Forename. The "Known as" field is used on the Registers. If it is blank then the Forename is used so if you don't need to use a different name on the registers to the learner's official forename, you can just leave it blank. If you are changing any learner records and notice that the Forename and "Known as" fields are the same, please clear the "Known as" field. If you have any questions about this, please ask Paul.



Professional Knowledge and Understanding:

Share and update knowledge of effective practice with colleagues, networks and/or research communities to support improvement.



Save the date: Teaching and Learning Conference 2024: Wednesday 23rd October.



VLE

We have a dedicated section on our VLE for access to resources from CPD events, including additional research materials.

[Course: CPD - Teaching Knowledge & Skills](#)

participationandlifelonglearning.co.uk

[Course: CPD - Teaching Theory \(participationandlifelonglearning.co.uk\)](#)

CPD opportunities in May

Clarity of Purpose	9 th May 6-7:30 PM	This session will help you ensure that your sessions are objective focused and that learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.
Promoting British Values	Thursday 16 th May 10am -12pm	A workshop discussing how British values can be promoted within adult community learning

Booking links can be found in the attached calendar.

Dive into cognassist's FREE ADHD Course! 🧠

Designed to deepen your knowledge and skills in supporting individuals with ADHD, via our 'Manager responsibilities for reasonable adjustments - ADHD' course you will learn:

- 💡 What exactly ADHD is.
- 💡 About relevant reasonable adjustments that can be considered for ADHD Colleagues.
- 💡 What your legal responsibilities are as a manager.
- 💡 How to support different neurotypes: ADHD.
- 💡 How to get the most out of the strengths that come with ADHD.

[Click here to get started!](#)

Best Practice examples from recent observations:



Starter activity: in maths have a 'number of the day' and use as a basis to practice skills already covered. For ESOL classes this could be changed to 'word of the day'

Initial assessment: complete a rating task of knowledge or skills that learners would be covering – giving more detail feedback than just using assessment against course learning objectives.



Professional Knowledge and Understanding:

Critically review and apply your knowledge of educational research, pedagogy, and assessment to develop evidence-informed practice.

Teaching Pedagogy: Responsive Teaching

- Responsive teaching is an adaptive approach that tailors learning experiences to individual learner needs.
- It draws on cognitive science to inform effective lesson planning and instructional methods.
- A responsive tutor actively adjusts their teaching strategies based on continuous feedback from learners, enhancing the overall learning journey.

As tutors we are continually gathering information about learners, and many of us are indeed adjusting our content to the learner's needs and interests. To fully embrace responsive teaching, we need to be setting clear goals and planning learning carefully, knowing which learners need more support than others, and which need to be stretched.

Responsive teaching fits very well with Rosenshines' Principles.

[Responsive Teaching \(structural-learning.com\)](https://structural-learning.com)

[Responsive teaching and learning | Oxford Smart Curriculum \(youtube.com\)](https://www.youtube.com/watch?v=...)

[Responsive Teaching in action: An idealised sequence. – teacherhead](https://www.teacherhead.co.uk/)

Teaching Glossary: stretch and challenge

This is all about maximising learning, and the distance travelled educationally by learners. When planning your curriculum, consider how learners will be supported to develop their skills, and knowledge further. Have high expectations of learners and set them growth opportunities.

Research shows that as adults we do better when we are set challenges.

Professional Skills:

Select and use digital technologies safely and effectively to promote learning.

Digital tools: Wave

Name	WAVE
Link	WAVE Web Accessibility Evaluation Tools (webaim.org)
Cost	Free
What it does	WAVE is a suite of evaluation tools that helps authors make their web content more accessible to individuals with disabilities.
Uses for ACL	Adult Community Learning programs strive to be inclusive for all learners. WAVE can be a valuable tool in achieving this goal. It helps identify and address barriers on websites and learning platforms used by the course. By utilising these tools, instructors and administrators can ensure course materials, registration forms, and other online resources are accessible for individuals with visual impairments, learning disabilities, or those using screen readers. This creates a more level playing field and empowers all learners to participate fully in the program's offerings.



Moving towards Outstanding

You will be aware that we had a full Ofsted inspection mid-November, we are now looking to how we can achieve Outstanding.

Expectations are that all staff are familiar with the Education Inspection Framework (EIF) and Further Education and Skills Handbook (section 2). You should also be considering in your team meetings how you would answer any of the Ofsted questions that have been circulated.

If you would like to research more on how to meet outstanding expectations, then do look on the VLE.

[Course: OFSTED Guidance & Reports \(participationandlifelonglearning.co.uk\)](https://participationandlifelonglearning.co.uk)

Quality Documentation

We are approaching the time of year when we review the standardised quality documentation used across Hampshire Achieves.

We are always open to suggestions as to ways to improve our RARPA documents, if you have any suggestions to make then please email Wendy Scott by **15th April**.

Safeguarding sample

We have recently conducted a 20% sample of tutors delivering on HA funded courses, where we looked at how tutors were promoting the core themes of Safeguarding/Prevent/British values to learners.

As a result of this we will be putting together examples of good practice and guidance on our minimum expectations.

Safeguarding:

South-East Prevent March update – attached

Please do take time to read this and look at training opportunities.

Please remember that learners should have access to safeguarding information at every lesson, make sure you include our safeguarding slide in your presentations, including online safety reminders.

If you are aware of a safeguarding concern, please report this to our designated safeguarding officers.

Dee John
deirdre.john@hants.gov.uk
07784 264713

Deborah Copeland
Deborah.Copeland@hants.gov.uk
07926 077442

Remember that all learners should receive information on safeguarding, and we have a designated safeguarding email HASafeguarding@hants.gov.uk for learners.

Information about safeguarding, prevent and British values can be found on our VLE page.
[Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](https://participationandlifelonglearning.co.uk)



Hampshire Safeguarding Children Partnership provide a variety of training opportunities

[February Training Opportunities - Hampshire SCP](#)

The Hampshire Safeguarding Adult board also offers training topics which you might find interesting

[E-Learning and Podcasts | Hampshire Safeguarding Adults Board \(hampshiresab.org.uk\)](#)

Wellbeing

Take notice

Being in the present moment can positively change the way you feel about life. Mindfulness is a technique that has been proven to help manage stress and promote wellbeing. Being mindful means staying in the present moment, being aware of your body and the physical world around you. This helps you in turn to let go of worries about what has passed or what may happen in the future. It can be a useful tool in developing a positive mindset and dealing with difficult thoughts and feelings.

Got 30 mins?

- Find a book or podcast to guide you through mindfulness practices
- Check out [Better Health](#) for expert advice and practical tips on how to look after your mental health and wellbeing including how to deal with [stress](#), manage [anxiety](#) and lift your [mood](#).
- Get outside and [notice the birds!](#) Research shows birdwatching connects us with nature and lowers anxiety.

[Five ways to Wellbeing | Health and social care | Hampshire County Council \(hants.gov.uk\)](#)

Need help and support with your wellbeing? There are links to organisations on our VLE page [Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](#)

Good to know:

Course Directory search:

Press the link below to find out about upcoming courses being delivered by all Hampshire Learns providers:

[Find a Course | ontrack: Learner Hub \(tribal-ebs.com\)](#)

This is something you could promote to learners to support their progression.

ESOL webpage:

Don't forget that the Hampshire Learns ESOL webpage is now live and can be accessed by clicking the following link:

[English for Speakers of other Languages \(ESOL\) | Education and learning | Hampshire County Council \(hants.gov.uk\)](#)

Resources for Mental Health and Wellbeing

MindEd is a free e-learning resource, funded by Health Education England, the Department of Health and Social Care and the Department for Education, aimed at equipping professionals and members of the public with evidence-based information about children, young people, adults, and older people's mental health.

[minded_brochure_a4_r6.pdf \(mindedhub.org.uk\)](#)



Policy Updates

You will find the most recent policies on our VLE page.

[Course: Hampshire Achieves Policies and Procedures \(participationandlifelonglearning.co.uk\)](https://participationandlifelonglearning.co.uk)

Attachments:

Adult Learning CPD Calendar Summer

Digital Factsheet: Wave

South-East Prevent March Newsletter