

Hampshire Achieves Update
April 2024

Diary Dates

2023-24	
Service Day	Tues 9th July
2024-25	
INSET	Tuesday 3 rd Sept
Teaching and learning conference	Wednesday 23rd October
Service Day	Thursday 5 th Dec
INSET	Wednesday 19 th March
Service Day	Monday 7th July

Dates for 2024-25 have now been confirmed, please ensure that you plan your classes and any leave around these dates to avoid missing these.

Please note that there is some variation on INSET dates with secure and specialist colleagues. You should already have a hold the date email from Bob, if you have a new member of staff joining, please do remember to forward them the dates.

Professional Values and Attributes:

Value and champion diversity, equality of opportunity, inclusion, and social equity

Promoting Equality Diversity and Inclusion



There is a wide range of events planned for April/May with lots of opportunity to promote British Values, as well as EDI.

Key highlights of suitable events are:

April

- 22nd **Earth Day**
- 22nd - 30th **Passover**
- 23rd **St George's Day**

May

- 3rd [International Freedom of Press Day](#)
- 11th World Fair Trade Day
- 8th VE Day
- 15th [International Day of Families](#)

Further events can be found at [Awareness Days Events Calendar 2024](#)

Want to promote Religious and cultural events to learners? then you can choose to add these to your outlook calendar: [Add holidays to your calendar in Outlook for Windows - Microsoft Support](#)

Neurodiversity Week 18-24 March 2024

If you missed any of the events the recordings now available
[2024 Event Recordings | Neurodiversity Celebration Week \(neurodiversityweek.com\)](#)

Professional Knowledge and Understanding:

Share and update knowledge of effective practice with colleagues, networks and/or research communities to support improvement.

CPD opportunities in May

Clarity of Purpose	9 th May 6-7:30 PM	This session will help you ensure that your sessions are objective focused and that learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.
Promoting British Values	Thursday 16 th May 10am -12pm	A workshop discussing how British values can be promoted within adult community learning

Booking links can be found in the attached calendar.

Dive into cognassist's FREE ADHD Course! 💧

Designed to deepen your knowledge and skills in supporting individuals with ADHD, via our 'Manager responsibilities for reasonable adjustments - ADHD' course you will learn:

- 💡 What exactly ADHD is.
- 💡 About relevant reasonable adjustments that can be considered for ADHD Colleagues.
- 💡 What your legal responsibilities are as a manager.
- 💡 How to support different neurotypes: ADHD.
- 💡 How to get the most out of the strengths that come with ADHD.

[Click here to get started!](#)

Best Practice examples from recent observations:



Starter activity: in maths have a 'number of the day' and use as a basis to practice skills already covered. For ESOL classes this could be changed to 'word of the day'

Initial assessment: complete a rating task of knowledge or skills that learners would be covering – giving more detail feedback than just using assessment against course learning objectives.

Professional Knowledge and Understanding:

Critically review and apply your knowledge of educational research, pedagogy, and assessment to develop evidence-informed practice.

Teaching Pedagogy: Responsive Teaching

- Responsive teaching is an adaptive approach that tailors learning experiences to individual learner needs.
- It draws on cognitive science to inform effective lesson planning and instructional methods.
- A responsive tutor actively adjusts their teaching strategies based on continuous feedback from learners, enhancing the overall learning journey.



As tutors we are continually gathering information about learners, and many of us are indeed adjusting our content to the learner’s needs and interests. To fully embrace responsive teaching, we need to be setting clear goals and planning learning carefully, knowing which learners need more support than others, and which need to be stretched.

Responsive teaching fits very well with Rosenshines’ Principles.

[Responsive Teaching \(structural-learning.com\)](http://structural-learning.com)

[Responsive teaching and learning | Oxford Smart Curriculum \(youtube.com\)](https://www.youtube.com/watch?v=...)

[Responsive Teaching in action: An idealised sequence. – teacherhead](https://www.teacherhead.co.uk/)

Teaching Glossary: stretch and challenge

This is all about maximising learning, and the distance travelled educationally by learners. When planning your curriculum, consider how learners will be supported to develop their skills, and knowledge further. Have high expectations of learners and set them growth opportunities. Research shows that as adults we do better when we are set challenges.

Professional skills:

Select and use digital technologies safely and effectively to promote learning.

Digital tools: Wave

Name	WAVE
Link	WAVE Web Accessibility Evaluation Tools (webaim.org)
Cost	Free
What it does	WAVE is a suite of evaluation tools that helps authors make their web content more accessible to individuals with disabilities.
Uses for ACL	Adult Community Learning programs strive to be inclusive for all learners. WAVE can be a valuable tool in achieving this goal. It helps identify and address barriers on websites and learning platforms used by the course. By utilising these tools, instructors and administrators can ensure course materials, registration forms, and other online resources are accessible for individuals with visual impairments, learning disabilities, or those using screen readers. This creates a more level playing field and empowers all learners to participate fully in the program's offerings.

Moving towards Outstanding

Expectations are that all staff are familiar with the [Education Inspection Framework \(EIF\)](#) and [Further Education and Skills Handbook \(section 2\)](#). You should also be considering in your team meetings how you would answer any of the Ofsted questions that have been circulated.

If you would like to research more on how to meet outstanding expectations, then do look on the VLE.

Course: [OFSTED Guidance & Reports \(participationandlifelonglearning.co.uk\)](http://participationandlifelonglearning.co.uk)

Quality Documentation

We are approaching the time of year when we review the standardised quality documentation used across Hampshire Achieves.



We are always open to suggestions as to ways to improve our RARPA documents, if you have any suggestions to make then please email Wendy Scott by **15th April**.

Wellbeing

[HantsHeadlines - Health & Resilience Guide HCC.pdf - All Documents \(sharepoint.com\)](#)

Take notice

Being in the present moment can positively change the way you feel about life. Mindfulness is a technique that has been proven to help manage stress and promote wellbeing. Being mindful means staying in the present moment, being aware of your body and the physical world around you. This helps you in turn to let go of worries about what has passed or what may happen in the future. It can be a useful tool in developing a positive mindset and dealing with difficult thoughts and feelings.

Got 30 mins?

- Find a book or podcast to guide you through mindfulness practices
- Check out [Better Health](#) for expert advice and practical tips on how to look after your mental health and wellbeing including how to deal with [stress](#), manage [anxiety](#) and lift your [mood](#).
- Get outside and [notice the birds!](#) Research shows birdwatching connects us with nature and lowers anxiety.

[Five ways to Wellbeing | Health and social care | Hampshire County Council \(hants.gov.uk\)](#)

Need help and support with your wellbeing? There are links to organisations on our VLE page [Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](#)

Resources for Mental Health and Wellbeing Mental Health First Aiders

A number of staff are now Mental Health First Aiders, should you find that you or a colleague are in need of support then please contact one of the team below, who will be able to guide you to support.

- Alison Long alison.long@hants.gov.uk
- Mikaela Collins mikaela.collins@hants.gov.uk
- Rachel McCarthy rachel.mccarthy@hants.gov.uk
- Wendy Scott wendy.scott2@hants.gov.uk
- Stacey Allan stacey.allan@hants.gov.uk
- Debi Copeland deborah.copeland@hants.gov.uk
- Peter McNulty peter.mcnulty@hants.gov.uk
- Claire Allen claire.allen@hants.gov.uk

Safeguarding:

South-East Prevent March update – attached

Please do take time to read this and look at training opportunities.

Please remember that learners should have access to safeguarding information at every lesson, make sure you include our safeguarding slide in your presentations, including online safety reminders.

If you are aware of a safeguarding concern, please report this to our designated safeguarding officers.

Dee John
deirdre.john@hants.gov.uk
07784 264713

Deborah Copeland
Deborah.Copeland@hants.gov.uk
07926 077442

Remember that all learners should receive information on safeguarding, and we have a designated safeguarding email HASafeguarding@hants.gov.uk for learners.

Information about safeguarding, prevent and British values can be found on our VLE page. [Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](http://Hampshire PALL: All courses (participationandlifelonglearning.co.uk))

Hampshire Safeguarding Children Partnership provide a variety of training opportunities
[February Training Opportunities - Hampshire SCP](#)

The Hampshire Safeguarding Adult board also offers training topics which you might find interesting

[E-Learning and Podcasts | Hampshire Safeguarding Adults Board \(hampshiresab.org.uk\)](http://E-Learning and Podcasts | Hampshire Safeguarding Adults Board (hampshiresab.org.uk))

Good news

On Wednesday 6th March 2024, five learners from Hampshire Achieves had the opportunity to attend a charity award evening hosted by the Gosport Road Runners. Each year, members of the club are invited to submit a bid for a local good cause. On the evening, over £11,000 was donated in total. Hampshire Achieves were fortunate to receive £1000 towards a Duke of Edinburgh day at West Witterings Beach. The learners also had the opportunity to meet the Mayor of Gosport along with the event organisers, sponsors and other local charities.





**Good to know:
Updated exam windows**

April	22 nd – 26 th	Monday, Tuesday, Wednesday, Thursday, Friday	All including YPL Exams and Controlled Assessments Includes Multiply
May	No Planned Exams available		
June			
June	7 th	Friday	Multiply only
June	24 th – 28 th	Monday, Tuesday, Wednesday, Thursday, Friday	All including YPL Exams and Controlled Assessments
July			
July	24 th – 26 th	Wednesday, Thursday, Friday	
August			
August	9 th	Friday	Multiply only
August	27 th	Tuesday	YPL extended exam dates
August	28 th – 29 th	Wednesday & Thursday	All Exams and Controlled Assessments

Salary, expenses, and benefits

Check out the benefit pages detailing schemes that you can join (some with a cost) as a Hampshire County Council Employee.

[Benefits | Staff and managers \(hants.gov.uk\)](https://hants.gov.uk)

Policy Updates

You will find the most recent policies on our VLE page.

Course: [Hampshire Achieves Policies and Procedures \(participationandlifelonglearning.co.uk\)](https://participationandlifelonglearning.co.uk)

Additional CPD opportunities from Rock Pool

17th April 2024 - How to Change Lives Through Trauma-Informed Programmes

hosted by Sue Penna, with Hannah Howard

Rock Pool CEO and Founder, Sue Penna, will be talking to Hannah Howard, a health and wellbeing team leader from primary care in Sefton.

Hannah and the team from Sefton have a wealth of experience in delivering trauma-informed programmes that have delivered positive outcomes for their group participants and the wider community.

Registration link: <https://tinyurl.com/mr3acebb>



5th June 2024 - Sue Penna presents 'Coercion and Control: It's Not Going Away!'

Due to demand, we are running this session for a third time.

Sue will discuss the emotional and psychological impact of coercion and control, which is still the most misunderstood and ignored aspect of domestic abuse, and ways of recovering.

Registration link: <https://tinyurl.com/m34h27x3>

Additional CPD opportunities from HOLEX

Webinar	Date	Time	Registration link
<p>Multiply Learner progression webinar (part of the Multiply Capability Support Programme)</p> <p>Funded by the Department for Education, AoC, in partnership with HOLEX, are running a webinar series. Each webinar is themed on common challenges Multiply providers are facing across the programme and include a Q&A session with guest speakers. The next scheduled webinar is -</p> <p>Recordings and resources from previous webinars in this Multiply series are available here.</p>	<p>Thurs, 18th April 24</p>	<p>10:30 – 11:45</p>	<p>If you deliver Multiply and would like to hear from providers and their best practice examples, register for the AoC webinars here.</p> <p><i>* If you already registered for previous webinars, you will need to log in to your account and edit your booking to include the webinars you'd like to attend. You can find your details in your booking confirmation email.</i></p>
<p>Using Technology to collect learner progression data - insights from Purlos (EdTech software company)</p> <ul style="list-style-type: none"> Join us for an engaging webinar designed to enhance your understanding of using technology to collect learner progression data. HOLEX is in conversation with a number of leading software providers in this area, as we are aware that the subject is a hot topic for many of you at this time. We have partnered with Purlos for this session; Purlos describe themselves as an “EdTech software company dedicated to empowering education providers to connect with students, enhance their learner journeys, and achieve positive outcomes” and a number of HOLEX members already use their services in this field. Purlos will share their expertise and insights and will include time for Q&A at the end of the session. 	<p>Fri, 19th April 24</p>	<p>14:00 – 15:00</p>	<p>Register here to receive a personalised joining link.</p> <p><i>** Please note that, some people have found that the link does not work in their default browser. However, it tends to work if you re-open in another browser; I've definitely heard that pasting it into Chrome seems to work for example. **</i></p>



Curriculum Planning – toolkit and webinars

We are delighted to have received funding from DfE, via ETF that has allowed us to create a Curriculum Planning toolkit specifically designed by and for those in adult education. The toolkit will ultimately contain resources in each of five curriculum areas, along with a generic session looking at universal considerations that can be applied to any curriculum area.

In all, we will be running 6 webinars over the Summer term that will align with each of the areas covered in the toolkit. We will add the additional webinars to the list once we have firmed up dates.

<p>Curriculum planning – Setting up a course from scratch (universal considerations)</p> <p>Joanne Keatley, a part-time Ofsted Inspector and adult education leader who has worked in local authority learning organisations in the West Midlands will talk us through how to set up a course from scratch and what a leader will need consider during this process.</p>	<p>Mon, 22 April 2024</p>	<p>14:00- 15:00</p>	<p>Register here to receive a personalised joining link.</p> <p><i>** Please note that, some people have found that the link does not work in their default browser; please try opening in a different browser if it doesn't automatically open. Pasting into Chrome has reportedly been successful for example. **</i></p>
<p>Curriculum Planning - ESOL IT</p> <p>Sam Pepper, Advanced Learning Practitioner – ESOL, from WM College will talk to us about their highly successful ESOL IT course, highlighting the elements to consider when establishing a Digital Skills focused ESOL English language course.</p>	<p>Weds, 01 May 2024</p>	<p>12:30 - 13:30</p>	<p>Register here to receive a personalised joining link.</p> <p><i>** Please note that, some people have found that the link does not work in their default browser; please try opening in a different browser if it doesn't automatically open. Pasting into Chrome has reportedly been successful for example. **</i></p>
<p>Tailored Learning</p> <p>Sue Pember, Policy Director of HOLEX will facilitate this not to be missed webinar consolidating knowledge on the new tailored learning concept. Understanding of the concept has evolved and this is your opportunity to ask questions and discuss issues in an open forum.</p>	<p>Thurs, 02 May 2024</p>	<p>10:30 - 11:30</p>	<p>Register here to receive a personalised joining link.</p> <p><i>** Please note that, some people have found that the link does not work in their default browser; please try opening in a different browser if it doesn't automatically open. Pasting into Chrome has reportedly been successful for example. **</i></p>



<p>Multiply FORUMS (part of the Multiply Capability Support Programme)</p> <ul style="list-style-type: none">• Educational institutions - 30th April - 10:00-11:30• Local Authorities/Combined Authorities - 14th May - 15:00 - 16:30• Voluntary/Community Organisations - 6th June - 15:00 - 16:30• Employers - 18th June - 10:00-11:30			<p>Forum sign up link - https://www.aoc.co.uk/events-training/events/multiplyforums</p>
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Attachments:

Adult Learning CPD Calendar Summer

Digital Factsheet: Wave

South-East Prevent March Newsletter