



Hampshire Achieves Adult Learning Update

Issue September 23

Dear All,

Please find below the latest update, do check out the recommended CPD opportunities, in particular the tutor briefing where we will be highlighting any changes to quality documentation, resources that you can access and observation expectations for 2023-24.

Wendy Scott

Preparing for Inspection

As you are no doubt aware, we are expecting to have a **full Ofsted Inspection this academic year**, our preparations are well underway, particularly with the mini-ACL inspection that took place in the summer term. Where it was identified improvements were needed, we know that you will be working hard to address those actions, thank you.

An Ofsted Inspection gives us an opportunity to show off what we do well, which is meeting the individual needs of all our learners, they are at the heart of what we do and why we work so hard. We are aware that some staff may not have much experience with Ofsted and if you feel you want extra support to ensure you are ready to speak to an Inspector, please raise this with your centre manager and support sessions will be arranged. Also, we're more than happy to do this where some staff may feel a bit rusty and may want to practice/role play that encounter.

We self-assessed our provision last year as 'good' and we are confident that if we continue to run our provision as per all our agreed policies, processes, and procedures, we'll achieve this at Inspection.

Expectations are that staff (relevant to their roles) are familiar with the Education Inspection Framework (EIF) and Further Education and Skills Handbook (section 2).

If you would like to research more on what to expect or how to prepare for an Ofsted inspection, then do look on the VLE.

[Course: OFSTED Guidance & Reports \(participationandlifelonglearning.co.uk\)](https://participationandlifelonglearning.co.uk)

Branding Guidelines

It is now mandatory that we ensure all public facing branding adheres to DFE branding (see PDF below). **Please pay particular attention to the guidance on slide 7 which explains that 'All funded local authorities, partners, and organisations must now include the 'Funded by UK Government' logo in their creative branding.** The logo's positioning and size will depend on the amount of monetary funding received by the government. Refer to slide 7 for further directions on how to position the logos. [Unlock your Potential campaign: brand guidelines and logos - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

For any branding inquiries, please contact adult.skills@education.gov.uk.

Please note, you are not expected to reprint comms materials that have already been produced – this new requirement only applies if you print any new materials or update any digital comms.



Professional skills

Select and use digital technologies safely and effectively to promote learning.

Digital tools:

Want learners to collaborate on one board? Difficulties with Teams Whiteboard then why not try Jamboard from Google. Find out more on the attached factsheet.

Professional Values and Attributes:

Value and champion diversity, equality of opportunity, inclusion, and social equity

Promoting Equality Diversity and Inclusion



There is a wide range of events planned for September/October with lots of opportunity to promote British Values, as well as EDI.

Further events can be found at [Upcoming Awareness Events – Awareness Days Events Calendar 2022 & 2023](#)

Key highlights of suitable events are:

15 th September	International Dot Day
18 th -22 nd September	Recycle Week
19 th September	The World's Biggest Coffee Morning
1st - 31 st October	Black History Month
2nd - 8 th October	Dyslexia Awareness Week
5 th October	National Poetry Day
9 th - 13 th	National Braille Week
10 th October	World Mental Health Day
27 th October	National Mentoring Day

Professional Knowledge and Understanding

Share and update knowledge of effective practice with colleagues, networks and/or research communities to support improvement.

Teaching and learning conference 2023

The date for the October conference will be Thursday 19th in Winchester. The theme for this year will be Personalisation and Inclusion. Keynote speaker to be announced. Please note this is a change from the previously advertised date of 20th October.

Watch out for booking instructions which will be sent out to providers mid-September.

CPD opportunities in September

Tutor Briefing	Thursday 14 th September 1:30-2:30 pm OR	https://www.eventbrite.co.uk/e/hampshire-learns-tutor-briefing-tickets-699004740997?aff=oddttdtcreator
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	Tuesday 19 th September 6- 7pm	
Clarity of Purpose	14 th September 10-11:30 AM	https://www.eventbrite.co.uk/e/clarity-of-purpose-tickets-699006746997?aff=oddtcreator
RARPA + Quality Documentation	14 th September 4-6 pm	https://www.eventbrite.co.uk/e/699009073957?aff=oddtcreator
Keeping yourself safe when working with Adults	20 th September 6-7:30	https://www.eventbrite.co.uk/e/keeping-yourself-safe-when-working-with-adults-tickets-699009976657?aff=oddtcreator
Promoting British Values	28 th September 1-3 PM	https://www.eventbrite.co.uk/e/promoting-british-values-tickets-699010698817?aff=oddtcreator
Promoting British Values	28 th September 6-8 PM	https://www.eventbrite.co.uk/e/promoting-british-values-tickets-699013757967?aff=oddtcreator

A number of tutors on the tutor survey indicated that they would like more CPD opportunities, we are always open to suggestions of topics to inform our CPD offer as well as recommendations from events, videos, or podcasts which tutors have found helpful.

Please do drop me an email of any suggestions:

Wendy.scott2@hants.gov.uk

Teaching Pedagogy:

Learner Engagement

In her literature review of research into student engagement, Vicki Trowler (summarising Fredricks, Blumenfeld & Paris, 2004) describes three ways in which learners may or may not be effectively engaged with learning:

1. **behavioural engagement** - learners who are behaviourally engaged would typically comply with behavioural norms, such as attendance and involvement, and would demonstrate the absence of disruptive or negative behaviour;
2. **emotional engagement** (for robust intrinsic motivation) - learners who engage emotionally would experience affective reactions such as interest, enjoyment, or a sense of belonging;
3. **cognitive engagement** - cognitively engaged learners would be invested in their learning, would seek to go beyond the requirements, and would relish challenge.

[Pedagogies Glossary \(warwick.ac.uk\)](https://www.warwick.ac.uk/pedagogies-glossary)

Teaching Glossary: Inclusive teaching



Designing and delivering teaching so that all learners can participate equally well, regardless of disabilities.

Ensuring that teaching does not discriminate against learners, regardless of their individual backgrounds and identities.

Actively designing the curriculum to make the most of diversity.



Safeguarding and Wellbeing

Wellbeing

Keep giving in 5 minutes:

- Helping others, whether through small acts of kindness or a regular commitment to volunteering, is proven to be good for mental wellbeing. If you have some time on your hands, there are many organisations that depend on volunteers - a regular slot will help you to build your social networks.
- This [Kindness Matters guide](#) produced by the Mental Health Foundation also includes suggestions that may inspire you.



[Five ways to Wellbeing | Health and social care | Hampshire County Council \(hants.gov.uk\)](#)

Need help and support with your wellbeing? There are links to organisations on our VLE page [Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](#)

Talking therapy: SilverCloud [SilverCloud, free and easy to access online CBT \(italk.org.uk\)](#)

Help in a crisis: Southern Health NHS Foundation Trust, all the information you need to get the get you need in a crisis. [Help in a crisis :: Southern Health NHS Foundation Trust](#)

Safeguarding:

Please remember that learners should have access to safeguarding information at every lesson, make sure you include our safeguarding slide in your presentations, including online safety reminders.

If you are aware of a safeguarding concern, please report this to our designated safeguarding officers.

Dee John
dee.john@hants.gov.uk
07784 264713
Deborah Copeland
Deborah.Copeland@hants.gov.uk
07926 077442

Remember that all learners should receive information on safeguarding, and we have a designated safeguarding email HASafeguarding@hants.gov.uk for learners.

Information about safeguarding, prevent and British values can be found on our VLE page. [Hampshire PALL: All courses \(participationandlifelonglearning.co.uk\)](#)

Prevent – Local Threat

- Extreme Right-Wing Terrorism; Hants and IOW received the highest percentage (24%) of all ERW referrals during 2022. Just under half of the referrals (47%) were for those aged 20 and younger.



- Use of the internet linked to terrorism/extremism, continues to be a key theme across the South East, in 2022 19% of Hants and IOW cases had an online, gaming or media as the primary tool for radicalising.
- There was a 38% decrease in Islamist Prevent referrals, however, for Hants and IOW the numbers remained consistent at 5% of all referrals.

Domestic abuse

NSPCC Learning has published a podcast episode on domestic abuse and how support in the workplace can help keep children safe. The episode features experts from the NSPCC Helpline and looks at what professionals can do to support and safeguard colleagues who experience domestic abuse.

Listen to the podcast: [Domestic abuse support in the workplace](#)

Visit the YouTube: [Domestic abuse support in the workplace](#)

Good to know

Update of Quality Documentation:

Updates for all quality documentation have been completed and these can be found on our VLE.

[Course: Hampshire Learns \(ACL\) Course Templates \(participationandlifelonglearning.co.uk\)](#)

Policy Updates

You will find the most recent policies on our VLE page.

[Course: Hampshire Achieves Policies and Procedures \(participationandlifelonglearning.co.uk\)](#)

Reminder MIS Update

There are changes to the ILR specification for 2023-24 which result in changes to the recording of ACL learners on EBS. The following additional information will now need to be recorded for all learners enrolling on ACL courses in 2023-24

- Employment Status
- Prior Learning Level

Those of you involved with the Multiply project will already be familiar with these fields but there will be a new version of the Data guidance Notes to cover the additional requirements in due course.

In addition, Community learning courses will have to be reported under the following 7 delivery strands which link to the Community Learning objectives

- Engaging and/or building confidence
- Preparation for further learning
- Preparation for employment
- Improving essential skills (English, including English for Speakers of Other Languages, maths and digital provision)
- Equipping parents/carers to support children's learning
- Health and well-being
- Developing stronger communities

These will replace the four strands (PCDL, NLDC, WFL and FEML) that have been used previously.



Details of how this information is to be recorded will be included in the Data Guidance notes and a new version of the Community Learning enrolment form for 2023-24 will be produced to collect the information required.

Attachments

- Autumn CPD calendar
- Rosenshine's Principles of Instruction
- Digital Factsheet JamBoard