**Learner Plan**

If completed electronically the table can be expanded to accommodate additional learning objectives/goals.

This plan enables learners to initially self-assess against course objectives and to set individual learning goals and to measure progress.

The tutor is required to insert:

* course aim
* course learning objectives
* comments on learners’ progress and achievement.

The learner and/or tutor can insert:

* learner names
* one or more individual learning goal.

The learner must then score themselves at the beginning of the course based upon

1 = I am very unsure and need a lot of support with this

2 = I have limited knowledge/experience of this

3 = I feel happy I could do this, with a little support

4 = I feel confident that I can do this with no help or support

5 = I feel confident and ready for progression

The learner will:

* need to re-visit at end-point of the course to re-score themselves
* add in any comments on their progress and achievement.

The tutor can then use this information to update the Initial Assessment Record and Tutor Record (HL16a & b).

Learner Plan Learner Name:

#### Tutor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_ Course Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course Aim:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course Objectives** | How I feel at the **START** of the course (Please circle one) | How I feel at the **END** of the course (Please circle one) | **Learner Comments**Comment on your progress and achievement  | **Tutor Comments**Add comments on the progress you have seen |
| 1. |  **1 2 3 4 5** |  **1 2 3 4 5** |  |  |
| 2. |  **1 2 3 4 5** |  **1 2 3 4 5** |  |  |
| 3. |  **1 2 3 4 5** |  **1 2 3 4 5** |  |  |
| 4. |  **1 2 3 4 5** |  **1 2 3 4 5** |  |  |
| **The following are my agreed Individual Learning Goals for the course** | **Achieved?****Yes/No** | **Learner Comments** | **Tutor Comments** |
| 1. |  |  |  |
| 2. |  |  |  |
| Use this space if you have anything else that the tutor should know to support you or any other comment you would like to make about the course |  |

**Key:** 1. I am very unsure and need a lot of support with this

2. I have limited knowledge/experience of this

3. I feel happy I could do this, with a little support

4. I feel confident that I can do this with no help or support

5. I feel confident and ready for progression