**Hampshire Achieves**

**Safeguarding, Prevent & Promoting British Values**

**Tutor Self-Assessment & Checklist 2023/2024**

Hampshire Achieves has a variety of ways to integrate Safeguarding, Prevent and British Values into its practice through policies, procedures and delivery. This checklist is to support tutors to self-assess their application of this knowledge into their daily practice, teaching and support of all our learners.

**Tutor Name: Date:**

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| --- | --- | --- | --- | --- |
| **Safeguarding, Prevent & Promoting British Values** | **Questions** | **Completed**  **Date & Check** | **Evidence**  **(Insert SharePoint Link of samples)** | **Action Required?**  **CPD Requirements.** |
| Prevent | Have you completed the Prevent Awareness training? |  |  |  |
| Prevent | How are you keeping this training up to date? |  |  |  |
| Prevent | Are you able to apply the knowledge from this training and are you aware of what action to take in response to any concerns? |  |  |  |
| Safeguarding & Prevent | Have you read and understood your organisation’s Prevent and Safeguarding policy and Procedures? |  |  |  |
| Prevent | How do you introduce Prevent to your learners? |  |  |  |
| Safeguarding | Do you know the name and contact details for your Designated Safeguarding Lead/Officers? |  |  |  |
| Safeguarding & Prevent | Do you know how to make a referral? Include detail. |  |  |  |
| Safeguarding | Is your Safeguarding training up to date? |  |  |  |
| Safeguarding & Prevent | Do you have access to the Hampshire Achieves Virtual Learning Environment and accessed the Safeguarding, Prevent and British Values resources? |  |  |  |
| British Values | How do you introduce British Values to your learners? |  |  |  |
| Democracy | How do you promote the values of democracy in your classes? |  |  |  |
| The Rule of Law | How do you promote the importance of identifying and combatting discrimination? |  |  |  |
| Individual Liberty | How do you promote individual liberty through your curriculum subject? |  |  |  |
| Mutual Respect & Tolerance of different faiths & beliefs | How do your learners acquire an appreciation of their own and other cultures? |  |  |  |
| Mutual Respect & Tolerance of different faiths & beliefs | How do you promote tolerance between different cultural traditions and faiths? |  |  |  |
| Mutual Respect & Tolerance of different faiths & beliefs | How do you challenge opinions or behaviours that are contrary to fundamental British Values? |  |  |  |
| Prevent | Do you and your learners understand the nature of the threat from extremism in your local area?  How do you receive updates? |  |  |  |
| Safeguarding | How do you introduce safeguarding, types and signs of abuse, to learners? |  |  |  |
| Safeguarding | How do you embed safeguarding into session plans/curriculum plans? |  |  |  |

**Reviewed by: Date:**

(Curriculum Manager)

**Please note:** This Checklist is to be completed annually, it is the responsibility of every tutor to complete this and have it signed off by their line manager. Completed copies are to be kept within their Tutor File. The Contents list for the Tutor Files are kept on the VLE.

Up to date copies of all Tutor templates are stored on the VLE, please ensure you are using the correct template for that particular year.

Curriculum Managers to include a summary of this compliance in their PMG report along with actions being taken to achieve 100% compliance.

\*Curriculum Audits to sample check this checklist and validate evidence. Reporting via PMG.