**Candidate Appeal Report**

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| Candidate: | Assessor: | Internal Quality Assurer: |

# Stage 1 Appeal to assessor

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| **Assessment Details**Course code:Course title / Qualification:Unit / Learning outcome:Assessment method:Original assessment decision: |
| Candidate’s reason for appeal: |
| Candidate’s signature:Date:  |
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| *This column to be completed by the assessor* |
| Assessor’s decision:Signature:Date: | Date appeal received:Date replied to Candidate: |

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| Candidate’s decisionI accept the assessor’s decision I wish to proceed to Stage 2 Signature:Date: | Date reply received:Date forwarded to Internal Quality Assurer:Signature:Date: |

## Stage 2 Appeal to Internal Quality Assurer

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| Internal Quality Assurer’s Comments: |
| Internal Quality Assurer’s Decision:Signature:Date: | Date Candidate informed:Signature:Date: |
| Candidate decisionI accept the IQA decision I wish to proceed to Stage 3  | Date reply received:Date forwarded to Awarding Body:Signature: |

## Stage 3 Appeal to Awarding Body

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| Awarding Body Decision |
| Date appeal decision received:Date Candidate informed: | Name:Signature:Date: |
| Candidate responseI have received the decision of the Awarding BodySignature:Date:  | Date reply received:Signature:Date: |