**Learner Plan (guidance for tutor)**

If completed electronically the table can be expanded to accommodate additional learning objectives/goals.

This plan enables learners to initially self-assess against course objectives and to set individual learning goals and to measure progress.

The tutor is required to insert:

* course aim
* course learning objectives
* comments on learner’s progress and achievement.

The learner and/or tutor can insert:

* learner name
* one or more individual learning goal(s).

The learner must then score themselves at the beginning of the course (circle, tick or colour) based upon

|  |  |
| --- | --- |
| Shape, circle  Description automatically generated | I am not very good at this / need support |
| I am ok at this / need support |
| I am good at this / may need some support |
| I am very good at this and can do this by myself |

The learner will:

* need to re-visit at end-point of the course to re-score themselves
* add in any comments on their progress and achievement.

The tutor can then use this information to update the Initial Assessment and Tutor’s Record as above.

**Learner Plan Learner Name:**

Tutor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_ Course Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course Aim:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course Objectives** | **How I feel at the START of the course** | **How I feel at the END of the course** | **Learner:** Please comment on your progress and achievement | **Tutor:** Add comment on the progress you have seen |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| **The following are my agreed Individual Learning Goals for the course:** | | **Achieved?**  **No/Yes** | **Learner Comments** | **Tutor Comments** |
| 1. | |  |  |  |
| 2. | |  |  |  |

**Key: Ask the tutor if you need help**

|  |  |
| --- | --- |
|  | I am not very good at this / need support |
| I am ok at this / need support |
| I am good at this / may need some support |
| I am very good at this and can do this by myself |