

Diary Dates

	2022-23
Service Day	Thurs 8 th Dec
INSET	Wed 29 th March
Service Day	Tues 11 th July
	2023-24
INSET	Mon 4 th Sept
INSET	Fri 20 th Oct
Service Day	Thurs 7 th Dec
INSET	Wed 20 th March
Service Day	Tues 9 th July

You should already have a hold the date email from Bob, if you have a new member of staff joining, please do remember to forward them the dates.

Service day 7th December

Details are being finalised for the afternoon of the December service day, and we will be sending out information on the sessions available, for people to select.

Recommended

Two new resources, have been launched which have been approved by the NHS and the PSHE Association, to support teachers in delivering the **Relationships and Sex Education (RSE) and PSHE curriculums:**

- **[One-to-one relationships:](#)** helping young people understand the characteristics of healthy and unhealthy relationships, and how to practise positive relationship behaviours.
- **[Positive friendships:](#)** helping young people explore the qualities of positive friendships in all contexts, including online.

[Mental wellbeing | Overview | PHE School Zone](#)

Policy updates

The following policies have been updated and are now available on the VLE

- Admissions, Recruitment and Selection Policy and Procedures for Traineeship Plus, Supported Internships and Pathways 2022 23
- Attendance and Punctuality - Policy and Procedures
- Bursary Policy and Procedures for Traineeship Plus Supported Internship 2021-22
- Subcontracting Fees and Charges Policy and Procedures
- Continuing Professional Development Policy and Procedure
- Observation of Teaching, Learning & Assessment Policy & Procedures
- Safeguarding & Prevent Policy & Procedures

[Course: Hampshire Achieves Policies and Procedures \(skillsandparticipation.co.uk\)](https://skillsandparticipation.co.uk)

Wellbeing

[Menopause: Having the courage to talk about it \(sharepoint.com\)](#) is a conversation the [Staff Networks \(sharepoint.com\)](#) constantly include in the work we do when supporting colleagues across the organisation.

Jac Broughton, Director of HR OD Comms and Engagement, has written a blog with her personal view and follows on the theme she has raised in previous blogs about mental wellbeing and resilience. It has some useful resources, links and it also signposts to the CMTs Menopause Pledge <https://www.wellbeingofwomen.org.uk/campaigns/menopausepledge> a set of commitments they have agreed to sign up to. Please take the time to read and find out more,



- [Online forums](#) where families can receive advice, discuss issues, and find support from others

Cost of living: Where can people go for help?

[Cost of living: Where can people go for help? \(sharepoint.com\)](#)

Sources of help for the public Explore your staff benefits Understand your pension

- We won't always know what financial situation we; colleagues, learners or associates find ourselves in over this current time. If you or anyone that you are supporting needs further advice or help please review or sign-post to our organisations support pages which have been set up over this time. They offer articles on things like 'retirement planning' and 'financial security' and provide information on available tools that might help.
- For help specific for the public, staff benefits, pensions and money worries: [Cost of living: Where can people go for help? \(sharepoint.com\)](#) (these also include recordings of the recent pension session if you missed it).

Digital tools

- [Mentimeter](#) allows you to build interactive presentations with questions, quizzes, images, gifs and more. Your learners can then connect with these through smartphones giving them a fun and interactive experience and you real-time feedback that can be shared with the whole class. We have created an introduction video at <https://youtu.be/kEcQFV68ai8> to help you

start with the programme. You can also find other applications we think you might find useful at [Course: Digital Learning Workshops \(skillsandparticipation.co.uk\)](#).

Getting ready for Inspection

Question and Answer sessions via TEAMS, to sign up please click on the link for the session below (this will take you to Eventbrite booking)

- [Monday 28th November 10-11 am](#) – Wendy & Sue
- [Tuesday 29th November 2-3 pm](#) – Kevin & Sue
- [Wednesday 30th November 5-6 pm](#) – Debi & Sue

Sessions will respond to questions staff may have in relation to inspection linked to:

- what Ofsted expectations are of us before and during and inspection, and respond to questions attendees have in relation to inspection
- areas inspectors will make judgements on with regard to Quality of Education; Behaviour and Attitudes; Personal Development; Leadership & Management.

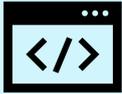
Expectations that staff are familiar with the [Education Inspection Framework \(EIF\)](#) and [Further Education and Skills Handbook \(section 2\)](#).

Promoting Equality, Diversity, and Inclusion



Did you know that you can use translate features within Office products?

To help you use this feature we have included a handy how-to guide for you.



Creating accessible learning materials

ETF have designed a toolkit to help tutors create effective, engaging, and accessible learning materials for their learner.

[Creating accessible learning materials | Excellence Gateway](#)



There is a wide range of events planned for November/December with lots of opportunity to promote British Values, as well as EDI.

Further events can be found at [Upcoming Awareness Events – Awareness Days Events Calendar 2022](#)

Safeguarding and Wellbeing

Please remember that safeguarding posters should be visible in all learning environments, with online classes these should be shared electronically.

Updated posters are attached and can be downloaded from the [VLE](#)

Please remember that if there are any safeguarding concerns these should be reported to our designated safeguarding officers

Dee John

dee.john@hants.gov.uk

07784 264713

Deborah Copeland

Deborah.Copeland@hants.gov.uk

07926 077442

Remember that all learners should receive information on safeguarding, and we have a designated safeguarding email HASafeguarding@hants.gov.uk for learners.

Information about safeguarding, prevent and British values can be found on our VLE page

[Hampshire S&P: Safeguarding, Prevent and Equality & Diversity](#)
(skillsandparticipation.co.uk)

Meet the Hampshire Achieves Team



Kevin May:

Kevin has worked for Hampshire Achieves since 2008 after moving from another department with HCC. Many of

you will have met him when he completed an observation. Kevin is our Quality Coordinator and within ACL has a key focus on RARPA and tutor file audits. This year Kevin will be facilitating Deep Dives across a variety of themes.



Fun fact: In his spare time, you will find Kevin in his garden, and he is very proud of his window boxes.



Family Rights Group

Helping Families Helping Children

Free, independent, confidential advice service for families:

The purpose at Family Rights Group is to help children live safely and thrive within the family and community. They are a charity that advises parents, grandparents, relatives and friends about their rights and options when social workers or courts make decisions about their children's welfare. They work with parents whose children are in need, at risk or are in the care system and with wider family members and friends who are raising children (known as kinship carers). We work with many local authorities through our [Family](#)



[Group Conference](#) and [Lifelong Links](#) network, and our [training and consultancy packages](#).

They also offer a **free, independent, confidential advice service for parents, kinship carers, grandparents, relatives, and friends when they are involved with, or need help from, children's services in England**. Their advice service is funded by the Department for Education. Their expert advisers are experienced lawyers, social workers, and family rights advocates, who help families understand the law and child welfare processes when social workers or courts are making decisions about their children. The service aims to help families work constructively with children's services to get the best outcomes for their child/children.

The attached leaflet outlines the support they offer, including:

- [Easy-to-follow online information](#). Features include an A-Z of terms, FAQs, films, 'top tips,' template letters and legal advice sheets
- A free telephone advice line open Monday to Friday between 9.30am and 3pm (excluding Bank Holidays) on **0808 801 0366**. For **Textphone** dial 18001 followed by the advice line number.

Attachments:

- CPD reflective log template
- Digital factsheet – Canva
- Safeguarding posters
- How to use translate features
- Family rights Group Advice Line Flyer