

Training Events for Tutors **Once registered, you will receive a Teams invite.**

All events will be bookable via Eventbrite unless otherwise stated. Workshops will be via TEAMS unless otherwise stated

Event	date	Overview	Target audience	Host	Booking
Teaching and Learning conference	Friday 21st October 9:15-4 pm Winchester	A variety of workshops for tutors to pick and choose from, a full programme and details for booking will be circulated in September	All ACL tutors	Multi-host event	Via MS form (To be sent out mid-September)
Observer Update meeting	Tuesday 6 th September Winchester 9:30-12:30	A review of observations and implementation of new guidance	All approved observers	Wendy Scott	Invite only
ESOL tutor network event	Thursday 1 st September Winchester 9:30-12-30	An opportunity to share best practice and network with other ESOL tutors across the Hampshire Learns provision	ESOL tutors	Wendy Scott	Email Wendy Scott
ESOL prevent and safeguarding	Thursday 1 st September Winchester 1:30-4	An update for tutors working with ESOL learners which will cover specific safeguarding risks with	ESOL tutors	Susie Higgs	Email Wendy Scott
Curriculum planning update	Thursday 8 th September 2-3 pm	A review of changes in Hampshire Learns quality documentation, including new curriculum planning documents	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/curriculum-planning-update-tickets-396967429267

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Curriculum planning update	Thursday 8 th September 6-7 pm	A review of changes in Hampshire Learns quality documentation, including new curriculum planning documents	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/copy-of-curriculum-planning-update-tickets-396970307877
SMART Objectives	14 th September 10-11:30 AM	This session will help you ensure that your learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.	All tutors with actions relating to objectives New tutors	Wendy Scott	https://www.eventbrite.co.uk/e/smart-objectives-tickets-396973978857
Keeping yourself safe when working with Adults	22 nd September 6-7:30	Ensuring your wellbeing and safety in a digital world, including social media	Any tutor	Wendy Scott & Susie Higgs	https://www.eventbrite.co.uk/e/keeping-yourself-safe-when-working-with-adults-tickets-396974299817
Keeping yourself safe when working with Adults	23 rd September 1-2:30 Elizabeth II court, Winchester	Ensuring your wellbeing and safety in a digital world, including social media	Any tutor	Wendy Scott & Susie Higgs	https://www.eventbrite.co.uk/e/keeping-yourself-safe-when-working-with-adults-tickets-396977098187
Promoting British Values	27 th September 2-4 PM	A workshop discussing how British values can be promoted within adult community learning	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/promoting-british-values-tickets-396976085157

Event	date	Overview	Target audience	Host	Booking
Using presentations to enhance learning	12 th October 6-7:30 PM	A review of current best practice in using presentations for learning, including application of Rosenshein's principles and Mayer's principles of multimedia	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/using-presentations-to-enhance-learning-tickets-396977990857
RARPA + Quality Documentation	26 th October 10:30-12:30	An opportunity to go through curriculum plans and learner tracking documents and ask questions relating to the expected level of completion.	Tutors new to HA and tutors returning from a break in delivery for HA	Wendy Scott/Kevin May	https://www.eventbrite.co.uk/e/rarpa-quality-documentation-tickets-396978141307
Art for well-being	9 th November 1-3 pm Elizabeth II court, Winchester	An opportunity to network with other tutors and to look at how you can capture impact of learning within art-based subjects, including assessing well-being elements	Tutors delivering art courses	Wendy Scott	https://www.eventbrite.co.uk/e/art-for-well-being-tickets-396978713017
Evidencing IMPACT & Learner Progress	24 th November 1-3 PM	An exploration of how to measure impact of your course, including learner progress	Any tutor	Wendy Scott Kevin May	https://www.eventbrite.co.uk/e/evidencing-impact-learner-progress-tickets-396979114217
ESOL Community of Practice	19 th December 10-12 Elizabeth II Court, Winchester	An opportunity to share best practice and network with other ESOL tutors across the Hampshire Learns provion.	ESOL tutors	Wendy Scott	Email Wendy Scott

Additional training may be added as required to support tutor development

Mandatory training:

All tutors are expected to complete annual training in Safeguarding, PREVENT and British Values

- **Safeguarding** training, The course we would currently recommend is from the same organisation as the Prevent training Education and Training Foundation and can be accessed [here](#). If you are an HCC employee, then you can also access safeguarding training via the Learning Zone.
- **PREVENT** training: Prevent training can be accessed through Education and Training Foundation or Home Office Prevent training. Links to these can be found on the VLE. These are free external courses which provide a certificate at the end.
- **British Values:** We offer two paths for training with British values, an on demand online course from our VLE and virtual workshops throughout the year.
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- For tutors who have difficulty accessing online learning material there is a possibility of joining an in person safeguarding induction course with new colleagues from Skills and Participation. Please contact Wendy Scott wendy.scott2@hants.gov.uk to discuss.

Additional CPD opportunities:

For tutors new to online delivery, we strongly recommend the following webinars from ETF. Each webinar is an hour long and has links to additional independent learning.

- [Meeting the online accessibility needs of all our learners.](#)
- [Adapting content quickly to deliver online.](#)
- [Making the most of online learning.](#)
- [Making webinars more inclusive.](#)

VLE Content

Our VLE has a wealth of information from previous CPD events, including SMART objectives. The Tutor Handbook provides information on completing quality documentation, assessment, roles and responsibilities, embedding maths and English. We will be adding to this throughout the year.

[Hampshire S&P: Hampshire Learns Tutor Resources \(skillsandparticipation.co.uk\)](https://skillsandparticipation.co.uk)