

Training Events for Tutors **Once registered, you will receive a Teams invite.**

All events will be bookable via Eventbrite unless otherwise stated.

Event	date	Overview	Target audience	Host	Booking
Observer Standardisation meeting	Tues 11 th Jan 1 PM – 3:30 PM	A review of observations and implementation of new guidance	All approved observers	Wendy Scott	Invite only
RARPA + Quality Documentation	Tues 18 th January 10:30-12:00	An opportunity to go through schemes of work, lesson plans and learner tracking documents, and ask questions relating to the expected level of completion.	Tutors new to HA and tutors returning from a break in delivery for HA	Wendy Scott/Kevin May	https://www.eventbrite.co.uk/e/rarpa-quality-documentation-tickets-225286657457
SMART objectives	Wed 2 nd February 2-4 PM	This session will help you ensure that your learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.	All tutors with actions relating to objectives New tutors	Wendy Scott	https://www.eventbrite.co.uk/e/smart-objectives-tickets-225297369497
Promoting British Values	Thurs 17 th Feb 4-5:30 PM	A workshop discussing how British values can be promoted within adult community learning	All tutors	Wendy Scott	https://www.eventbrite.co.uk/e/promoting-british-values-tickets-225300779697
Evidencing IMPACT	Friday 4 th March 10-12	An exploration of how to measure impact of your course	Any tutor	Wendy Scott Kevin May	https://www.eventbrite.co.uk/e/evidencing-impact-tickets-225301702457

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Assessment for online learning	Wed 16 th March 10-11:30 AM	An exploration of different methods for assessing learners when delivering courses online	Any tutor	Wendy Scott	https://www.eventbrite.co.uk/e/assessment-for-online-learning-tickets-225302504857
Assessing wellbeing elements of courses	Thursday 31 st March 2-3:30 PM	Looking at how to build in and manage assessment of wellbeing objectives	Any tutor delivering under Thrives	Wendy Scott	https://www.eventbrite.co.uk/e/assessing-wellbeing-elements-of-courses-tickets-225303377467

Mandatory training:

All tutors are expected to complete annual training in Safeguarding, PREVENT and British Values

- **Safeguarding** training, The course we would currently recommend is from the same organisation as the Prevent training Education and Training Foundation and can be accessed [here](#). If you are an HCC employee, then you can also access safeguarding training via the Learning Zone.

- **PREVENT** training: Prevent training can be accessed through Education and Training Foundation or Home Office Prevent training. Links to these can be found on the VLE. These are free external courses which provide a certificate at the end.
- **British Values:** We offer two paths for training with British values, an on demand online course from our VLE and virtual workshops throughout the year.

Additional CPD opportunities:

For tutors new to online delivery we strongly recommend the following webinars from ETF. Each webinar is an hour long and has links to additional independent learning.

- [Meeting the online accessibility needs of all our learners.](#)
- [Adapting content quickly to deliver online.](#)
- [Making the most of online learning.](#)
- [Making webinars more inclusive.](#)

VLE Content

Our VLE has a wealth of information from previous CPD events, including SMART objectives. The Tutor Handbook provides information on completing quality documentation, assessment, roles and responsibilities, embedding maths and English. We will be adding to this throughout the year.

[Hampshire S&P: Hampshire Learns Tutor Resources \(skillsandparticipation.co.uk\)](https://skillsandparticipation.co.uk)