

**Training Events for Tutors** **Once registered, you will receive a Teams invite.**

All events will be bookable via Eventbrite unless otherwise stated.

Event	date	Overview	Target audience	Host	Booking
Hampshire Achieves VLE	Wednesday 1 <sup>st</sup> September 3-4 pm	This session will guide you through the different resources that are available for tutors on our VLE pages	New tutors to HA	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/hampshire-achieves-vle-tickets-166935276907">https://www.eventbrite.co.uk/e/hampshire-achieves-vle-tickets-166935276907</a>
Promoting British Values	Friday 3 <sup>rd</sup> September 10-12 pm	A workshop discussing how British values can be promoted within adult community learning	All tutors	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/promoting-british-values-tickets-166933950941">https://www.eventbrite.co.uk/e/promoting-british-values-tickets-166933950941</a>
The role of observations	Tuesday 7 <sup>th</sup> September 2-3 pm	Within this session you will learn about the <b>new Hampshire Achieves approach</b> to observation of teaching learning and assessment and what you can expect when you are observed	All tutors	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/the-role-of-observations-tickets-166935058253">https://www.eventbrite.co.uk/e/the-role-of-observations-tickets-166935058253</a>
SMART objectives	Thursday 9 <sup>th</sup> September 4-6 pm	This session will help you ensure that your learning objectives are SMART, which will help you capture the impact of your course and aid assessment of learning.	All tutors with actions relating to objectives New tutors	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/smart-objectives-tickets-166934689149">https://www.eventbrite.co.uk/e/smart-objectives-tickets-166934689149</a>
RARPA + Quality Documentation	Thursday 16 <sup>th</sup> September 10.30-12.30 pm	An opportunity to go through schemes of work, lesson plans and learner tracking documents, and ask questions relating to the expected level of completion.	Tutors new to HA and tutors returning from a break in delivery for HA	Kevin May	<a href="https://www.eventbrite.co.uk/e/rarpa-quality-documentation-tickets-166934193667">https://www.eventbrite.co.uk/e/rarpa-quality-documentation-tickets-166934193667</a>

Event	date	Overview	Target audience	Host	Booking
Improving online delivery	Monday 27 <sup>th</sup> September 6-7.30 pm	An opportunity to review practices for online delivery learning lessons from previous courses	Any tutor	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/improving-online-delivery-tickets-166935535681">https://www.eventbrite.co.uk/e/improving-online-delivery-tickets-166935535681</a>
Effective questioning	Tuesday 5 <sup>th</sup> October 1.30-3.30 pm	A look at ways to ensure use of questioning is effective and how to use questions to extend learning	Any tutor	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/effective-questioning-tickets-166937664047">https://www.eventbrite.co.uk/e/effective-questioning-tickets-166937664047</a>
Evidencing IMPACT	Wednesday 20 <sup>th</sup> October 10- 12 pm	An exploration of how to measure impact of your course	Any tutor	Wendy Scott Kevin May	<a href="https://www.eventbrite.co.uk/e/evidencing-impact-of-your-course-tickets-167729682997">https://www.eventbrite.co.uk/e/evidencing-impact-of-your-course-tickets-167729682997</a>
Observer meeting	Wednesday 27 <sup>th</sup> October 1-2.30 pm	A review of observations and implementation of new guidance	All approved observers	Wendy Scott	<b>Invite only via Teams</b>
Assessment for online learning	Monday 1 <sup>st</sup> November 6-7.30 pm	An exploration of different methods for assessing learners when delivering courses online	Any tutor	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/assessment-for-online-learning-tickets-166937022127">https://www.eventbrite.co.uk/e/assessment-for-online-learning-tickets-166937022127</a>
Cognitive Load	Thursday 18 <sup>th</sup> Nov 10-12 pm	Review of current theory on cognitive load and its application to improve the learner experience and outcomes	Any tutor		<a href="https://www.eventbrite.co.uk/e/cognitive-load-tickets-166938197643">https://www.eventbrite.co.uk/e/cognitive-load-tickets-166938197643</a>

## **Mandatory training:**

All tutors are expected to complete annual training in Safeguarding, PREVENT and British Values

- **Safeguarding** training, The course we would currently recommend is from the same organisation as the Prevent training Education and Training Foundation and can be accessed [here](#). If you are an HCC employee, then you can also access safeguarding training via the Learning Zone.
- **PREVENT** training: Prevent training can be accessed through Education and Training Foundation or Home Office Prevent training. Links to these can be found on the VLE. These are free external courses which provide a certificate at the end.
- **British Values**: We offer two paths for training with British values, an on demand online course from our VLE and virtual workshops throughout the year.

## **Additional CPD opportunities:**

For tutors new to online delivery we strongly recommend the following webinars from ETF. Each webinar is an hour long and has links to additional independent learning.

- [Meeting the online accessibility needs of all our learners.](#)
- [Adapting content quickly to deliver online.](#)
- [Making the most of online learning.](#)
- [Making webinars more inclusive.](#)

## **VLE Content**

Our VLE has a wealth of information from previous CPD events, including SMART objectives. The Tutor Handbook provides information on completing quality documentation, assessment, roles and responsibilities, embedding maths and English. We will be adding to this throughout the year.

[Hampshire S&P: Hampshire Learns Tutor Resources \(skillsandparticipation.co.uk\)](https://skillsandparticipation.co.uk)