

## Hampshire Achieves CPD Calendar Summer 2021

Our CPD events this year will focus on four areas

- Mandatory Training
- Online delivery
- Teaching fundamentals
- Supporting learners needs

All events will be booked using Eventbrite and will be delivered online for the Autumn Term. Booking queries should be send to Kait Flack at [Katharine.Flack@hants.gov.uk](mailto:Katharine.Flack@hants.gov.uk)

Event	Date	Overview	Target audience	Host	Booking
OTLA Standardisation	Tues April 21st 10am – 12pm	To ensure all trained observers are up to date with guidance on OTLA, and practice is standardised across the team.	All provider agreed observers	Wendy Scott	Invite only (via teams) <a href="https://www.eventbrite.co.uk/e/150914576561">https://www.eventbrite.co.uk/e/150914576561</a>
British Values	Thurs 29 <sup>th</sup> April 12-1pm	This workshop will help ACL tutors identify how they can embed British Values into their curriculum	New tutors Tutors who find embedding BV challenging	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/british-values-tickets-150914975755">https://www.eventbrite.co.uk/e/british-values-tickets-150914975755</a>
Make your own video follow up	4 <sup>th</sup> May 10am	A chance to share videos that have been made	For those who attended the first session	Kevin Rhodes + Wendy Scott	Invite only
SMART objectives	Wed 5 <sup>th</sup> May 1-2pm	Ensuring we can measure learner outcomes with SMART objectives	Any tutor	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/smart-objectives-tickets-150915364919">https://www.eventbrite.co.uk/e/smart-objectives-tickets-150915364919</a>

<b>Event</b>	<b>Date</b>	<b>Overview</b>	<b>Target audience</b>	<b>Host</b>	<b>Booking</b>
Bite size: Using digital tools to make teaching easier: PowerPoint	Friday 7 <sup>th</sup> May 1-1.30pm	Find out what you can do with PowerPoint – including recording presentation, creating an interactive presentation and improving the visuals	Open to all	Kevin Rhodes + Wendy Scott	<a href="https://www.eventbrite.co.uk/e/bite-size-using-digital-tools-to-make-teaching-easier-powerpoint-tickets-150915802227">https://www.eventbrite.co.uk/e/bite-size-using-digital-tools-to-make-teaching-easier-powerpoint-tickets-150915802227</a>
Flipped learning	Thurs 13 <sup>th</sup> May 1.30-2.30pm	Looking at how to increase learner independent learning and building on this in sessions	Any tutor	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/flipped-learning-tickets-150916040941">https://www.eventbrite.co.uk/e/flipped-learning-tickets-150916040941</a>
Bite size: Using digital tools to make teaching easier: Word	Friday 21 <sup>st</sup> May 1-1.30pm	Find out about the tools within in word, including converting PDF to word, dictate function, collaborative document, accessibility features	Open to all	Kevin Rhodes + Wendy Scott	<a href="https://www.eventbrite.co.uk/e/bite-size-using-digital-tools-to-make-teaching-easier-word-tickets-150916243547">https://www.eventbrite.co.uk/e/bite-size-using-digital-tools-to-make-teaching-easier-word-tickets-150916243547</a>
Improving online delivery	Wed 26 <sup>th</sup> May 10-11.30am	Building on the basics this is an opportunity to explore different tools for online delivery	Tutors who want to develop their skills for online delivery	Wendy Scott	<a href="https://www.eventbrite.co.uk/e/improving-online-delivery-tickets-150916662801">https://www.eventbrite.co.uk/e/improving-online-delivery-tickets-150916662801</a>
Bite size: Using digital tools to make teaching easier: Accessibility tools	Friday 11 <sup>th</sup> June 1-1.30pm	A review of some of the tools available to support learners with additional needs, including low level English and dyslexic learners	Open to all	Kevin Rhodes + Wendy Scott	<a href="https://www.eventbrite.co.uk/e/bite-size-using-digital-tools-to-make-teaching-easier-accessibility-tools-tickets-150917104121">https://www.eventbrite.co.uk/e/bite-size-using-digital-tools-to-make-teaching-easier-accessibility-tools-tickets-150917104121</a>

<b>Event</b>	<b>Date</b>	<b>Overview</b>	<b>Target audience</b>	<b>Host</b>	<b>Booking</b>
Observation Training	Thurs 29th July 1.30-3pm	For current experienced tutors stepping up to complete OTLAs. This session will cover protocols and report writing, as well as making judgements	Tutors identified by providers as suitable for completing OTLAs	Wendy Scott	Via email to Wendy Scott <a href="mailto:Wendy.scott2@hants.gov.uk">Wendy.scott2@hants.gov.uk</a>
ESOL tutor event	TBC	An opportunity to meet with other ESOL tutors and share best practice	Any ESOL tutor	Rekha Gupta/Wendy Scott	Awaiting date

### **Mandatory training:**

All tutors are expected to complete annual training in Safeguarding, PREVENT and British Values

- **Safeguarding** training, the course we would currently recommend is from the same organisation as the Prevent training Education and Training Foundation and can be accessed [here](#). If you are an HCC employee, then you can also access safeguarding training via the Learning Zone.
- **PREVENT** training: Prevent training can be accessed through Education and Training Foundation or Home Office Prevent training. Links to these can be found on the VLE. These are free external courses which provide a certificate at the end.
- **British Values**: We offer two paths for training with British values, an on demand online course from our VLE and virtual workshops throughout the year.

### **Additional CPD opportunities:**

For tutors new to online delivery we strongly recommend the following webinars from ETF. Each webinar is an hour long and has links to additional independent learning.

- [Meeting the online accessibility needs of all our learners.](#)
- [Adapting content quickly to deliver online.](#)
- [Making the most of online learning.](#)
- [Making webinars more inclusive.](#)

### **VLE Content**

Our VLE has a wealth of information from previous CPD events, including SMART objectives. New for this year is the [Tutor Handbook](#) which provides information on completing quality documentation, assessment, roles and responsibilities, embedding maths and English. We will be adding to this throughout the year.