



Digital ACE Overview

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Policy Director

15/09/2020

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Go to Webinar Housekeeping Attendee Participation

Issue: You can hear audio, but not see the presentation.

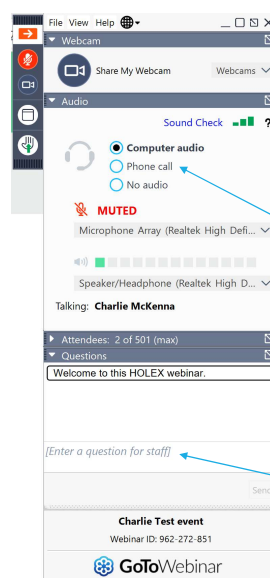
Possible resolution: if you have downloaded the Go to Webinar software, the application might be minimised.



If this is the case, you may see a 'daisy' symbol on your taskbar at the bottom of your screen. If you see the daisy and click on it, the presentation should open.

Issue: You can't see any menu options.

Possible resolution: you may see a small set of icons as below. If so, click on the orange arrow. This will expand the icons to reveal the Go to Webinar menu pane.



Issue: You can see the presentation, but not hear audio.

Possible resolution: although it is recommended to use 'Computer audio' as this is at no charge to you, you are able to switch to 'Phone call'. This will enable you to listen to audio via your telephone. Note that you may be charged for the call.

Issue: How to pose questions.

Resolution: You can enter a question for the webinar organisers via this question panel.

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Digital Ace Project

Digital ACE has been designed to support ACE providers on the next stage of their technological journey and help them develop their digital capability so that they can enhance their offer to students while still maintaining their learner centred and high quality approach to adult learning

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Purpose of the Webinar

- ☐ To explain what is in the Digital ACE programme
- ☐ To ensure HOLEX members know how to access it
- ☐ To discuss next steps including what support we need from DfE and MCAs

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Poll

Self assessment - what stage is your service/college/centre at?

- Non starter - don't offer any online learning
- Limited online learning offer
- Expanded offer through the lockdown
- Mixed offer
- Have completely moved to online

Tick just one

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Stage 1: Survey of Existing Practice

- ☐ A survey of existing activity to identify pockets of good practice, the existing technological tools and solutions in use, and to collect providers' own views of the issues and what they think are the priorities
- ☐ Second survey late October to review change

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Stage 2: Development of Guidance Materials on:

1. How to develop a **digital policy** and areas to be considered
2. Advice on ensuring **safeguarding** and Prevent online
3. How to **develop materials**, live streaming lessons, use of video and YouTube recordings, online presentations and webinars, assessment, learner engagement and signposting to existing materials
4. **Quality assurance** for online adult education including existing externally produced material and in-house provision
5. Providing advice on the most effective **underpinning technological solutions** for adult learning, managing a service, connecting and integrating with students and communicating with staff
6. How best to determine an online offer for **learners with low level skills**

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Stage 3: Guidance Documents

- Each guidance document has been developed by one of our Digital Advisors with a group of HOLEX members. It includes good practice, signposting to relevant material and, where appropriate, has policies and documentation which can be adapted and then adopted by individual adult education services
- This guidance draws on sector documentation such as work done by UFI VocTech Trust and ETF but has been tailored for adult learning and the structural landscapes you work in

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Guidance Webinar Dates

Tuesday 15 th Sep 3pm to 4pm	Launch Webinar
Tuesday 22 nd Sep 3pm to 4pm	Developing an Overarching College/Service Policy
Tuesday 29 th Sep 3pm to 4pm	Safeguarding and Prevent
Tuesday 6 th Oct 3pm to 4pm	Developing Materials and Resources
Tuesday 13 th Oct 3pm to 4pm	Quality Assurance
Tuesday 20 th Oct 3pm to 4pm	Supporting Low Skilled Learners
Tuesday 3 rd Nov 3pm to 4pm	Underpinning Technology

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Stage 4: Digital ACE Professional Development

- Between October and January we will be offering a programme of training sessions for HOLEX members and their staff
- The training offer has been created to help providers develop their technological solutions, skills, capabilities and policy infrastructure
- This training and development offer has been built on what providers have said they needed
- The programme consists of 1.5 hour sessions on key areas and each session will be virtual and open to any staff working for HOLEX members and their partners
- We will be sending out a prospectus and information on how to logon for each session later this month

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Stage 4: Digital ACE Advisory Offer

- As well as the general programme of online training we are also able to offer advisory sessions for single services on developing their digital strategy, getting started, using resources, keeping staff and students safe and ensuring a quality offer
- This will start in November
- The number of sessions available is limited based on resource, but we will let you know shortly how you can apply for an advisory session
- You will be allocated a Digital ACE Advisor and they will have preparatory discussions with you on what you think you need and then they will deliver a development session on that topic for you and your senior team

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Next Steps

Pressure on DFE/MCA's to provide support:

- For devices
- Connectivity
- Development of materials
- Guidance on using the funding system
- Performance measures
- Other?

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Feedback

The Webinar survey will now appear on your screens after we close the webinar.
Your completion would be greatly appreciated.

Please note on the scores that **1 = Poor and 5 = Excellent**

1	2	3	4	5
☹️	☹️		😊	😊



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Thank you for participating

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